

**EASTSIDE RURAL COUNTY FIRE PROTECTION DISTRICT**  
**PO BOX 5996**  
**STOCKTON, CA 95205-9998**  
**(209) 639-2270**

**DECEMBER 7, 2023 MEETING MINUTES**

|                        |                        |
|------------------------|------------------------|
| <b>PRESIDENT:</b>      | <b>JESS MILLER</b>     |
| <b>VICE PRESIDENT:</b> | <b>SUSAN TRAMMEL</b>   |
| <b>DIRECTORS:</b>      | <b>KATHLEEN GARCIA</b> |
|                        | <b>LYNNE ARMANINO</b>  |
|                        | <b>MARTIN ASBORNO</b>  |
| <b>CAO / CLERK:</b>    | <b>MATTHEW DUAIME</b>  |

President Jess Miller called the regular meeting of the Eastside Rural County Fire Protection District to order on Thursday, December 7, 2023, at 6:03 PM at Station 12, 4010 East Main Street.

**ROLL CALL:**

|          |   |
|----------|---|
| Present: | Miller, Garcia, Armanino, Trammel, Asborno and Clerk / CAO Duaime |
| Absent:  | None  |

**ADOPTION OF THE AGENDA:**

- With a quorum present, Director Lynee Armanino made a motion to adopt the agenda as e-mailed. Vice President Susan Trammel seconded the motion and the motion carried.

**ADOPTION OF THE BOARD MEETING MINUTES:**

- November 2, 2023, Meeting Minutes
- Director Kathy Garcia made a motion to adopt the minutes and Director Lynee Armanino seconded the motion and the motion carried.

**STOCKTON FIRE DEPARTMENT**

- Fire Chief Rick Edwards attended the meeting.
  - See attached report.
  - Gave Presentation on Communication Upgrades \$56K
- Director Kathy Garcia made a motion to upgrade communications and Director Marty Asborno seconded the motion and the motion carried.

**PUBLIC COMMENTS / REQUESTS:**

- None

**FINANCIAL REPORT:**

- Financial Statements:
  - November and December 2023 Financials
  - Warrant review and sign
  - Clerk invoice - November
- Disbursements – Fund 48201

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- Disbursements:
  - General Fund 48201 - \$251,327.70
  - COA Reserved Fund 48291 - \$0.00
- Action:
  - Director Lynne Armanino made a motion to approve disbursements as presented. Director Garcia seconded the motion and the motion carried. All members present signed the warrant list.

UNFINISHED BUSINESS:

- Financial Audit Process – Audit Findings at January 2024 Meeting
- SFD FF Memorial Donation – \$15K Check Issued and Delivered
- Eastside Logo for Final Approval
- Concrete Project – Haggerty only bid – working on others.
- Credit Card for District – Bank vs Other Option

NEW BUSINESS:

- Record Storage and Purge starting in November

LAFCO:

- Director Garcia – Report on last meeting

DIRECTORS COMMENTS / REQUESTS:

- None

COMMUNITY DEVELOPMENT DEPARTMENT/MISCELLANEOUS:

- CAO / Clerk Duaime  
No report

FUTURE AGENDA ITEMS / DIRECTORS COMMENTS:

- None

Next Meeting: January 4, 2024 @ 6 PM

Matt Duaime, Clerk of the Board / CAO  
Eastside Rural County Fire Protection District

The law does not permit Board action on, or extended discussion of, any item not on the agenda, except under Special circumstances, comments should be limited to two minutes. If Board action is required, the item will be placed on the agenda for the next meeting.

- This agenda shall be made available upon request in alternate formats to persons with a disability, as required by law under the Americans with Disabilities Act of 1990 (42 U. S. C. 12132) and the Ralph M. Brown Act (California State Code 54954.2). Persons requesting a disability modification, or accommodation to participate in the meeting must contact Board Clerk Matt Duaine in writing at the above address during regular business hours at least 120 hours or five days s in advance of the meeting.
- Under Government Code Section 54957.5, all related materials on the agenda submitted to the Directors of the Board shall be made available to the general public for inspection at the business office listed above and by calling the above number for an appointment.
- Materials related to an item on this Agenda submitted to the Directors after distribution of the Board packet are available for public inspection at the District Address Location PO Box 5996, Stockton, California 95205-9998 or by appointment by calling (209) 639-2270.